



**SIKKIM SKILL  
UNIVERSITY**  
— EDUCATION FOR ALL —

Ref.No :- SSU/DIR/RES/08/2025/160

Date: 06/08/2025

### NOTIFICATION

**Subject: Late Submission of Ph.D. Half-Yearly Progress Report – Penalty Notification.**


It has been observed that some Ph.D. scholars have failed to submit their **Half-Yearly Progress Reports** within the stipulated deadline as per the academic calendar.

As per the university regulations, delayed submission of the progress report attracts a **late fee penalty**. The applicable fine is as follows:

- **₹100 per day** of delay after the due date **20<sup>th</sup> August, 2025** for Progress report.

All concerned scholars are hereby instructed to submit their pending reports **along with the applicable late fee** to the department office by **₹100 per day** of delay after the due date **20<sup>th</sup> August, 2025 for Progress report**, failing which further academic actions may be initiated, including the potential delay in progress review or registration for the next semester.

For any genuine reason causing the delay, scholars must submit a written explanation to the **Research Coordinator / HoD** immediately.

  
(Director, Research)  
Sikkim Skill University  
